

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

15th JULY 2025

PARISH COUNCIL MEETING HELD
IN THE VILLAGE HALL AT 19:09

Present:

Councillor P Blakeley (Chairman)
Councillor Mrs C Hardingham
Councillor A G Jones
Councillor Mrs G Sands
Councillor Ms H von der Holle

In Attendance:

Mrs Christine Gurr – Parish Clerk
1 Member of the public

Recording, filming and broadcasting of the meeting:

- No requests received.

Apologies for absence (received and accepted):

Councillor H Ogunfemi	- Work commitment
Councillor T Sands	- Attending external meeting
Councillor Ms J Sharp	- On holiday

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

Declarations of disclosable pecuniary Interests (DPIs):

- A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
- A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
- A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
- Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
- Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
- In line with the training provided to members by the Monitoring Officer members with also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.

The following DPIs were received:

- None

(A Councillor who declares a DPI must withdraw from the room unless a dispensation has been obtained from Medway Council's Monitoring Officer)



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25.92 Review of Bank Account Signatories

Members reviewed the following documents:

- Extract from Minutes of PC meeting held on 5th November 2024;
- List of Proposed Bank Account Signatories as at 5th November 2024;
- List of Proposed Bank Account Signatories as at 15th July 2025;
- Santander 'Customer Identification Documents' to be submitted with 'Change of Details Form';
- Post Office Identity Services – Document Certification Service Application Form.

Action/Comments Agreed:

The following changes were agreed on proposition by Councillor Mrs Hardingham and seconded by Councillor Ms von der Holle:

- Additions:
 - Councillor Mrs C Hardingham
 - Councillor Mrs G Sands
 - Councillor Ms J Sharp
- Removals:
 - Councillor Mrs V Cordier (office term ended 09/05/23)
 - Councillor J Driscoll (resigned 21/02/20)
 - Councillor D Warrington (resigned 24/06/25)

Councillor Mrs Hardingham said that she believed that certification of ID documentation was no longer required and that photocopies were sufficient.

The Clerk will prepare the Santander documentation for each new signatory, to be returned with appropriate photocopied ID.

25.93 Football Pitch Hire

Members discussed the following documents:

- Extract from Draft Minutes of PC meeting held on 24th June 2025;
- Application to Hire St James' Park Playing Field Football Pitch & Pavilion – for review;
- Emails from Grain Vets FC dated:
 - 16/06/25 - requesting continued use of the Pavilion and football pitch for the 2025/26 season and extending use to a Sunday morning for a second team;
 - 28/05/25 - giving information on a potential ground maintenance grant from Grass Pitch – *(Only available following the completion of a PitchPower Assessment)*.

Action/Comments Agreed:

The following was agreed on proposition by Councillor Mrs Hardingham and seconded by Councillor Ms von der Holle:

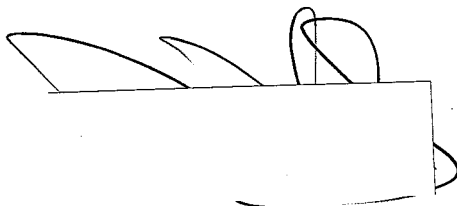
- Allow use of the Pavilion and St James' Playing Field for Grain Vets FC on Saturday mornings for the 2025/26 season;

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- Allow use of the Pavilion and St James' Playing Field for a second team on Sunday mornings for the 2025/26 season;
- A 50% reduction has been allowed in the hire fee for the Sunday team to reflect that:
 - Cleaning of the Pavilion will not be possible between sessions if matches are played on the same weekend;
 - If play is not possible for the Sunday match, the Parish Council will not be responsible for any cancellation fees incurred by the FB Club;
- A combined hire fee of £600 for both teams will be charged;
- Reiterate that the football pitch cannot be maintained for exclusive use by the football teams as it is within an open space which is always available to the public;
- Conditions of hire to be amended to reflect these changes;
- The use of the playing field for football matches will be reviewed at the end of the 2025/26 season in May/June 2026.

19:37 *There being no further business, the meeting was closed.*

Signed:



Date:

5/8/2025.