

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

23rd JANUARY 2018

**GENERAL PURPOSES COMMITTEE
MEETING HELD IN THE VILLAGE
HALL AT 20:13**

Present:

Councillor P Blakeley
Councillor Mrs V Cordier (Chairman)
Councillor A Jones
Councillor D Warrington
Councillor Mrs J Valentine

In Attendance:

Mrs Christine Gurr – Parish Clerk

Apologies for absence (received and accepted): None received.

Councillor H Ogunfemi - Work commitment

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

GP.18.01 Volunteer for 2018 Fete

Members discussed the email dated 6th December 2017 from Michael Dale setting out the tasks that need to be undertaken in respect of the annual Fete.

Action/Comments Agreed:

- Councillor Mrs Cordier will draft a list of tasks for discussion with the Fete Committee;
- Councillor Warrington confirmed that a volunteer has come forward to undertake these tasks and liaise between the Parish Council and the Fete Committee in respect of the 2018 Fete;
- The Clerk highlighted that the Parish Council would have to appoint that volunteer officially to ensure that they would be covered by the Parish Council's insurance;
- Write to Michael Dale thanking him for all his hard work on many previous fetes;
- Agenda for April GP Committee meeting.

GP.18.02 Christmas Tree Fixings on St James' Church

Councillor Mrs Cordier reported that the fixing points for the Christmas tree on the church tower need to be replaced as one of them failed last December during high winds.

Action/Comments Agreed:

Members agreed to allocate funds from the Section 137 budget for 2018/19 to help with the cost of this work;

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GP.18.03 **Battle's Over – A Nation's Tribute**

Members discussed the following documents:

- Email dated 7th November 2017 from KALC;
- Battle's Over Guide to Taking Part

Action/Comments Agreed:

- Recommend to full council that the Parish Council take part in this event;
- Councillor Mrs Cordier will liaise with St James' Church with regard to their involvement;
- Councillor Mrs Cordier will contact Councillor Filmer to ask for a contribution from his Ward Improvement Grant;
- Agenda for February PC meeting.

GP.18.04 **The Licensing Act 2003 – Review of Statement of Licensing Policy**

Members discussed the following documents:

- Letter dated 31st October 2017 from Medway Council;
- Medway Council's Licensing Act 2003 – Statement of Licensing Policy in which proposed policy changes are printed in red.

Action/Comments Agreed:

Members had no comments to make as the proposed changes do not affect the operation of the Village Hall.

GP.18.05 **Review of Log Sheets for Tractor and Gator**

Members reviewed the inspection sheets up to December 2017.

Action/Comments Agreed:

No items requiring action were noted.

GP.18.06 **Review of Play Areas Inspection Sheets**

Members reviewed the inspection sheets for October and November 2017.

Action/Comments Agreed:

No items requiring action were noted.

21:06 *There being no further business, the meeting was closed.*

Signed:

Date: 30/01/2018