

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

31st JULY 2018

PARISH COUNCIL MEETING HELD IN
THE VILLAGE HALL AT 19:00

Present:

Councillor Mrs V Cordier (Chairman)
Councillor J Driscoll (Vice Chairman)
Councillor A G Jones
Councillor H Ogunfemi (from 19:17)
Councillor P E Ramsey
Councillor Mrs J Valentine
Councillor D Warrington

In Attendance:

Mrs Christine Gurr – Parish Clerk
1 Member of the public

Recording, filming and broadcasting of the meeting:

- The Chairman reminded the member of the public of their rights under the Local Government Audit and Accountability Act 2014.

Apologies for absence (received and accepted):

Councillor P Blakeley - Work commitment

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

Declarations of disclosable pecuniary Interests (DPIs):

- A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
- A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
- A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
- Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
- Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
- In line with the training provided to members by the Monitoring Officer members with also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.

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The following DPIs were received:

Name of Member/s	Agenda Item	Reason
Councillor Mrs Cordier	8	Parish Councillor Mrs Cordier stated that although not a disclosable pecuniary interest, she had applied for a donation in her capacity as Church Warden for St James' Church.

(A Councillor who declares a DPI must withdraw from the room unless a dispensation has been obtained from Medway Council's Monitoring Officer)

Declarations of Gifts and/or Hospitality:

- None

Urgent matters by reason of special circumstances

- None

18.186 Minutes

The Minutes of the meeting held on 3rd July 2018 were accepted as an accurate record of the proceedings.

ITEMS FOR DISCUSSION, RESOLUTION, OR REPRESENTATIONS

18.187 Parish Council Vacancy

Members discussed the following documents:

- Wanted! – Parish Councillor notice dated 4th May 2018;
- Application for Parish Council Vacancy dated 23rd July 2018;
- Email dated 29th July 2018 from Councillor Blakeley giving details of a resident who had missed the 27th July 2018 deadline but had expressed an interest in the vacancy.

Action/Comments Agreed:

Members agreed to:

- Extend the deadline for applications to 14th August 2018;
- Send application form to the interested residents;
- Invite applicants for interview on Tuesday, 21st August 2018 from 18:00.

18.188 Proposed Revision to Member's Code of Conduct

This item was deferred.

Action/Comments Agreed:

Agenda for September PC meeting.

PLANNING

18.189 Planning Consents and Refusals

None notified.

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19:17 *Councillor Ogunfemi joined the meeting.*

18.190 Planning Applications

The following applications were examined, discussed, and comments thereupon agreed:

MC/18/1871

Land at Port Victoria Road, Isle of Grain, ME3 0EN

- Outline application with some matters reserved (appearance, scale) for construction of nine dwellings

Comment/s Agreed:

Members were concerned that there are inaccuracies (as set out in the 6-page enclosure) in the Application Form and Bloomfield's Planning, Design and Access Statement and until these have been addressed, they oppose the development.

MC/18/2092

Old Vicarage, High Street, Isle of Grain

- Outline application with some matters reserved (appearance, layout, scale and landscaping) for demolition of existing outbuilding and construction of a 5-bedroomed detached house and 3-bedroomed detached bungalow with associated garages, parking, access driveway and landscaping

Comment/s Agreed:

Members had no comments to make on this application.

19:34 *Councillor Mrs Cordier declared a Disclosable Pecuniary Interest in the following item and left the meeting. Councillor Driscoll took the chair.*

CORRESPONDENCE AND CLERK'S REPORT

18.191 'There but Not There' Silhouette

Letter dated 19th July 2018 from Mrs V Cordier (Church Warden) asking for a donation towards the cost of a Remembrance Day silhouette for St James' Church. The cost of a silhouette is £750.

Action/Comments Agreed:

Members agreed to donate £100 from the Section 137 budget for 2018/19.

19:39 *Councillor Mrs Cordier returned to the meeting she took the chair.*

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18.192 Village Hall Stage Area

Estimate dated 30th July 2018 from Helga von der Holle for £405 to create two lockable cupboards on the Village Hall stage to house the following equipment:

- PA System
- Sound and lighting system

Action/Comments Agreed:

The estimate was accepted.

18.193 Recycling Point Removal

Email dated 17th July 2018 from Councillor Freshwater expressing his concerns at the removal of the recycling point and stating that his alternative siting suggestion of the derelict garages in Chapel Road was not viable because it would inhibit bus manoeuvres. Councillor Freshwater stated that if members wish to suggest an alternative site he would be only too willing to help with implementation.

Action/Comments Agreed:

Contents noted.

18.194 Updating Medway Rights of Way Improvement Plan

Letter dated 18th July 2018 from Adam Taylor (Public Rights of Way Officer for Medway Council) inviting members to a Workshop on Wednesday, 26th September from 10:00 to 12:30 in Stoke Village Hall.

Action/Comments Agreed:

- Councillor Mrs. Cordier, Driscoll and Mrs Valentine will attend;
- Adam Taylor will give a presentation at 18:30 before the August PC meeting.

18.195 KWT Appeal

Letter received 16th July 2018 from Kent Wildlife Trust appealing for funding for Polhill Nature Reserve.

Action/Comments Agreed:

Members refused the request.

18.196 Goal Posts

The Clerk highlighted that the goal cross posts had been left outside the Pavilion and were obstructing the fire exit. The posts were also filling up with rainwater and, if left in the open, would start to rust.

Action/Comments Agreed:

Councillor Warrington will liaise with members of the football club to store the goal posts beneath the Pavilion where the other equipment is stored.

18.197 Speed Restriction Measures

Councillor Warrington asked if there was any further information about the installation of speed humps as discussed at the Police Liaison Meeting held on 3rd July.

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Action/Comments Agreed:

- Contact Councillor Filmer to inform him that the Police would support the installation of 'rubber' speed humps in Grain;
- Agenda for October GP meeting.

18.198 Information Items

The Clerk reported that no documents had been circulated, forwarded or copied to members owing to the recent failure of email communication which is still being resolved.

Action/Comments Agreed:

Contents noted.

COMMITTEE REPORTS

18.199 Finance Committee

Finance & Expenditure Approval

It was proposed by Councillor Warrington, seconded by Councillor Driscoll, and agreed, that all cheques, *per* the Appendix, be passed for payment.

Total Payments:

- | | |
|-------------------|-----------|
| ○ Revenue Account | £4,176.72 |
| ○ Capital Account | £906.00 |

Receipts Banked:

- | | |
|-------------------|-----------|
| ○ Revenue Account | £4,920.63 |
| ○ Capital Account | Nil |

Minutes of Finance Committee Meeting

The minutes of the meeting held on 24th July 2018 were accepted. The next meeting is scheduled for 16th October.

18.200 General Purposes Committee

Minutes of General Purposes Committee Meeting

The minutes of the meeting held on 24th July 2018 were accepted. The next meeting is scheduled for 16th October.

Items to be considered at the next committee meeting

- RoSPA Reports
- Medway Rights of Way Improvement Plan
- Battle's Over – A Nation's Tribute Arrangements
- Speed Restriction Measures
- Review of Gator & Tractor Log Sheets
- Review Play Park inspection sheets

REPRESENTATIVES' REPORTS

18.201 KALC Medway Area Committee

A meeting was held on 20th June 2018 but no one was available to attend.

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Action/Comments Agreed:

The Minutes of the meeting will be distributed when available.

18.202 Medway Council's Local Access Forum

No meeting to report on. The next meeting is scheduled for 6th September 2018.

Action/Comments Agreed:

Report noted.

18.203 Medway Council's Rural Liaison Committee

No meeting to report on. The next meeting is scheduled for 4th September 2018.

Action/Comments Agreed:

Report noted.

18.204 Medway Council's Urban Parks & Green Spaces Forum

No meeting to report on. The date of the next meeting is not available.

Action/Comments Agreed:

18.205 Police Liaison

No meeting to report on. The date of the next meeting is not available but a PACT meeting is scheduled for 4th September 2018 at Gun Wharf.

Action/Comments Agreed:

Report noted.

18.206 Youth Liaison

Lindsay Hartney is running a series of Summer Activities on the playing field/Pavilion which were funded by a donation of £550 from the Parish Council.

Action/Comments Agreed:

Report noted.

18.207 Grain Coastal Park Report/Issues

Councillor Mrs Valentine reported that:

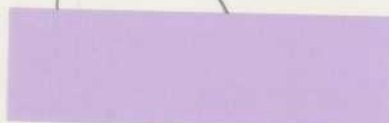
- Six new litter bins had been purchased by the Parish Council;
- The Friends of Grain Coastal Park had made of donation of £1,500 towards the cost of the new bins;
- More volunteers were needed as the workload was increasing.

Action/Comments Agreed:

Report noted.

20:10 *There being no further business, the meeting was closed.*

Signed:



Date: 2/10/18

APPENDIX
ST JAMES, ISLE OF GRAIN, PARISH COUNCIL
LIST OF CHEQUES APPROVED 31 JULY 2018

Cheque Number	Supplier/Payee	Amount £	VAT £	Total £	Expenditure Category
Revenue Account					
122337	Strood Youth Centre Mangt. Ctte	550.00	0.00	550.00	Rural Liaison
122338	<i>Salaries & Expenses - see below</i>				
122339	<i>Salaries & Expenses - see below</i>				
122340	<i>See details below</i>				
122341	Broxap Limited	520.90	104.18	625.08	Miscellaneous
122342	Business Stream	113.11	0.00	113.11	Split
122343	Peninsular Plumbing Service	85.00	0.00	85.00	V/Hall M&R
122344	Playsafety Limited	161.00	32.20	193.20	General M&R
122345	Veolia ES (UK) Ltd	113.86	22.77	136.63	V/Hall M&R
122346	Viking Direct	348.23	69.64	417.87	Stationery/Equip
122347	PCC of Grain	100.00	0.00	100.00	Section 137
	<i>Salaries & Expenses</i>	1,955.83		1,955.83	Split
Total Revenue Payments		3,947.93	228.79	4,176.72	
Capital Account					
122340	Blakes Security Systems Ltd	755.00	151.00	906.00	
Total Capital Payments		755.00	151.00	906.00	
TOTAL PAYMENTS		4,702.93	379.79	5,082.72	