

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

21st AUGUST 2018

PARISH COUNCIL MEETING HELD
IN THE VILLAGE HALL AT 19:30

Present:

Councillor P Blakeley
Councillor Mrs V Cordier (Chairman)
Councillor P Ramsey
Councillor Mrs J Valentine
Councillor D Warrington

In Attendance:

Mrs Christine Gurr – Parish Clerk
1 Member of the public

Recording, filming and broadcasting of the meeting:

- The Chairman reminded the member of the public of their rights under the Local Government Audit and Accountability Act 2014.

Apologies for absence (received and accepted):

Councillor J Driscoll	- On holiday
Councillor A G Jones	- Family commitment
Councillor H Ogunfemi	- Work commitment

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

Declarations of disclosable pecuniary Interests (DPIs):

- A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
- A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
- A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
- Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
- Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
- In line with the training provided to members by the Monitoring Officer members with also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.

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The following DPIs were received:

- None

(A Councillor who declares a DPI must withdraw from the room unless a dispensation has been obtained from Medway Council's Monitoring Officer)

Urgent matters by reason of special circumstances

- The following item was accepted:

18.208 Postponement of Parish Council meeting

Members discussed the postponement of the Parish Council meeting scheduled for 25th September 2018.

Action/Comments Agreed:

The September PC meeting will now be held on Tuesday, 2nd October 2018.

19:48 Exclusion of the Press and Public

The Parish Council resolved that under Section 100A(4) of the Local Government Act 1972, the Press and Public be excluded from the meeting for the consideration of the following items on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 in Part 1 of Schedule 12A of the Act.

18.209 Interview and voting for the appointment of a Parish Councillor

Members interviewed an applicant for the vacancy.

20:01 The meeting was re-opened to the Press and Public.

18.210 Co-option of Parish Councillor

After interviewing the applicant, members voted in accordance with the procedure previously agreed, and Ms Caroline Hardingham was declared elected. The decision was unanimous.

Action/Comments Agreed:

- Inform Ms Hardingham of her appointment which will take effect immediately, and continue until the second Tuesday in May 2019.
- Inform Medway Council of the appointment.

18.211 Insurance Renewal Proposal

Quotation from Zurich Municipal dated 2nd August 2018 for renewal of the Parish Council's combined policy for 2018/2019 as follows:

- Year 2 of 3-year Long Term Agreement - £4,661.21 (an increase of £67.04 over the 2017/18 premium)

Action/Comments Agreed:

- Members agreed to accept the premium for 2018/19;
- Seek alternative quotes for 2019/20.

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18.212 Authorization of Payments of Accounts

It was proposed by Councillor Warrington, seconded by Councillor Cordier, and agreed, that all cheques, *per* the Appendix, be passed for payment.

Total Payments:

- Revenue Account £7,359.09
- Capital Account Nil

Receipts Banked:

- Revenue Account £257.60
- Capital Account Nil

18.213 Consideration of Planning Applications

None notified.

20:10 *There being no further business, the meeting was closed.*

Signed:

Date: 2/10/18

