

# ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

## MINUTES

16<sup>th</sup> OCTOBER 2018

### GENERAL PURPOSES COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 19:35

**Present:**

Councillor P Blakeley  
Councillor Mrs V Cordier (Chairman)  
Councillor A Jones

**In Attendance:**

Mrs Christine Gurr – Parish Clerk

**Apologies for absence (received and accepted):**

Councillor H Ogunfemi - On holiday  
Councillor Mrs J Valentine - Family commitment  
Councillor D Warrington - On holiday

*(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)*

**GP.18.14 Medway Rights of Way Improvement Plan**

Members discussed the following documents:

- Letter dated 3<sup>rd</sup> October 2018 from Adam Taylor (Public Rights of Way Officer for Medway Council): Request for Parish Council Written Submission
- Medway Rights of Way Survey 2018: Survey Form
- Medway Rights of Way Survey 2018: Guidance Notes

**Action/Comments Agreed:**

Councillors Mrs Cordier and Valentine have conducted the survey and will complete the forms for submission to Medway Council to meet the 3<sup>rd</sup> December 2018 deadline.

**GP.18.15 Battle's Over – A National's Tribute**

Councillor Mrs Cordier reported that:

- She had approached Grain Fire Crew for assistance with the Beacon lighting but was awaiting their reply;
- Spectators will be gathered in the Pavilion Car Park;
- A marquee is being sought;
- Refreshments will be available in the Church.

**Action/Comments Agreed:**

- A poster will be displayed on notice boards;
- An item placed on the website;
- Agenda for October PC meeting.

**GP.18.16 RoSPA Reports**

Members discussed the following documents:

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- RoSPA Play Safety reports dated 25<sup>th</sup> July 2018 on the following areas:
  - MUGA
  - Playing Field, off Green Lane
  - Skate Park

**Action/Comments Agreed:**

The RoSPA reports were reviewed and remedial action and/or repairs were agreed.

**GP.18.17 Review of Gator & Tractor Log Sheets**

This item was deferred as the log sheets were not available for inspection.

**Action/Comments Agreed:**

Agenda for January GP Committee meeting.

**GP.18.18 Review of Play Park Inspection Sheets**

Members reviewed the following inspection sheets:


- 6<sup>th</sup> April to 28<sup>th</sup> September 2018

**Action/Comments Agreed:**

- Repairs to safety surface are in hand;
- Inspection sheets need to be revised to include space for daily comments in addition to completion of 'tick boxes';
- Agenda for January GP Committee meeting.

**20:30** *There being no further business, the meeting was closed.*

Signed:



Date:

30/10/2018