

# NOTICE OF MEETING

## TUESDAY, 3<sup>rd</sup> FEBRUARY 2026

**A PARISH COUNCIL MEETING WILL BE HELD IN THE GP SURGERY,  
VILLAGE HALL, CHAPEL ROAD, ISLE OF GRAIN, ME3 0BY AT 19:00**

### **Members of the Public and the Press are welcome to attend this meeting**

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

### **AGENDA**

1. To enquire if anyone present intends to film, photograph and/or record the meeting.
2. Apologies for absence
3. Declarations of disclosable pecuniary interests:
  - A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting if that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
  - A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
  - A member **may not participate** in a discussion of or vote on any matter in which they have a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
  - Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
  - Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
  - In line with the training provided to members by the Monitoring Officer members will also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.
4. Urgent matters by reason of special circumstances
  - The Chairman will announce any such items which do not appear on the main agenda but should be considered by reason of special circumstances to be specified in the reports
5. Accuracy of the Minutes of the following meeting/s:
  - Parish Council – 25<sup>th</sup> November 2025
  - Parish Council – 16<sup>th</sup> December 2025
  - Finance Committee – 27<sup>th</sup> January 2026
  - Parish Council – 27<sup>th</sup> January (including confidential notes)
6. Items for discussion, resolution, or representations:
  - (a) Approval of Meeting Schedule for 2026/27
  - (b) Co-Option of Parish Councillor
  - (c) Village Hall Car Parking
  - (d) CPRE – Letter to England proposal
  - (e) Arrangements for Annual Parish Meeting
7. **Exclusion of the Press and Public**

To agree that under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 8 and 9 in Part 1 of Schedule 12A of the Act:

  - (a) Update on Shared Access Upgrade Works – Pavilion Car Park
8. **Re-opening of meeting to press and public**
9. Financial Report
  - (a) Authorisation of Payments of Accounts
  - (b) Revenue and Capital Receipts Report/s
10. Consideration of Planning Applications –
  - MC/25/2398 – Thamesport Interchange Ltd land – Construction of storage building
  - MC/25/2545 – London Thamesport – To provide a cement storage facility
  - MC/26/0075 – Removal of 15m monopole and install 20m monopole etc
11. Reports from meetings/events hosted by outside organisations
12. General Correspondence.

29<sup>th</sup> January 2026

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