

# NOTICE OF MEETING

**TUESDAY, 1<sup>st</sup> MARCH 2022**

**A PARISH COUNCIL MEETING WILL BE HELD IN THE GP SURGERY,  
VILLAGE HALL, CHAPEL ROAD, ISLE OF GRAIN, ME3 0BY  
AT 19:00**

## **Members of the Public and the Press are welcome to attend this meeting**

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

## **AGENDA**

1. To enquire if anyone present intends to film, photograph and/or record the meeting.
2. Apologies for absence
3. Declarations of disclosable pecuniary interests:
  - A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting if that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
  - A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
  - A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
  - Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
  - Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
  - In line with the training provided to members by the Monitoring Officer members will also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.
4. Urgent matters by reason of special circumstances
  - The Chairman will announce any such items which do not appear on the main agenda but which she has agreed should be considered by reason of special circumstances to be specified in the reports
5. Accuracy of the Minutes of the following meetings:
  - Finance Committee – 25<sup>th</sup> January 2022
  - Parish Council – 25<sup>th</sup> January 2022
  - General Purposes Committee – 22<sup>nd</sup> February 2022
6.
  - (a) Approval of Meeting Schedule for 2022/23
  - (b) Funding applications for Parish Council Buildings/Land
  - (c) Revised Quotation for Pavilion car park barrier
  - (d) Purchase of Financial Management Software
  - (e) Comments on Community Governance Review of Medway Parished areas
  - (f) Quotations for repairs to Play Areas
  - (g) Arrangements for Annual Parish Meeting
  - (h) Finance & Expenditure Approval – February 2022
  - (i) Consideration of Planning Applications -  
Applications for which representations must be submitted before the next PC meeting
7. Date of next meeting/s.

24<sup>th</sup> February 2022

  
  
Parish Clerk