

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

16th AUGUST 2022

PARISH COUNCIL MEETING HELD
IN THE VILLAGE HALL AT 19:00

Present:

Councillor P Blakeley
Councillor Mrs V Cordier (Chairman)
Councillor Mrs C Hardingham
Councillor A G Jones (Vice Chairman)
Councillor Mrs G Sands
Councillor T Sands
Councillor Ms H von der Holle
Councillor D Warrington

In Attendance:

Mrs Christine Gurr – Parish Clerk

Recording, filming and broadcasting of the meeting:

- There were no members of the press and public present.

Apologies for absence (received and accepted):

Councillor H Ogunfemi - Work commitment

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

Declarations of disclosable pecuniary Interests (DPIs):

- A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
- A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
- A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
- Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
- Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
- In line with the training provided to members by the Monitoring Officer members with also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.

The following DPIs were received: None

(A Councillor who declares a DPI must withdraw from the room unless a dispensation has been obtained from Medway Council's Monitoring Officer)

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

Urgent matters by reason of special circumstances

- The following item was discussed as an urgent item owing to time constraints.

22.65 Request to use Seaview Meadow for Car Parking

Email dated 15th August 2022 from the organiser of the Grain Coast Crafty Alpaca Farm requesting use of Seaview Meadow for car parking for their Farm Open Day on Saturday, 3rd September 2022.

Action/Comments Agreed:

Members agreed to allow such use with the following conditions:

- Use is agreed providing that weather and ground conditions are suitable on the day;
- Gate key to be collected/returned on the day;
- Seaview Meadow to be cleared of all vehicles and gate locked by 17:00;
- Direction signage to be placed as appropriate;
- Field and adjacent car park to be litter picked at the end of the event;
- All collected rubbish to be taken away.

ITEMS FOR DISCUSSION, RESOLUTION, OR REPRESENTATIONS

22.66 Review of Zurich Municipal Select for Local Councils Policy Schedule

Members discussed the email dated 1st July 2022 from Paul Moore of Zurich Insurance enclosing the following documents for Policy Number YLL-272011-4593:

- To Whom It May Concern Policy Certificate;
- Select for Local Councils Policy Schedule.

NB:

The Parish Council entered into a 5-year Long-Term Agreement (LTA) on 12th September 2020:

- Year 1 (2020/21) - £4,832.59
- Year 2 (2021/22)- £4,860.76
- Year 3 (2022/23) - £5,103.85

Action/Comments Agreed:

It was proposed by Councillor Sands, seconded by Councillor Warrington, and agreed, to:

- Renew the Policy for Year 4 at a cost of £5,103.85;
- Request an update on the longstanding claims against this policy.

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22.67 Authorization of Payments of Accounts – August 2022

Members reviewed the schedule of cheques, BACS and Direct Debit payments for August 2022 as follows:

- Revenue Account: £ 12,550.44
- Capital Account: Nil
- **TOTAL PAYMENTS: £ 12,550.44**

Action/Comments Agreed:

It was proposed by Councillor Warrington, seconded by Councillor Mrs Sands, and agreed, that the schedule of payments, as per Appendix, were approved.

Consideration of Planning Applications

22.68 None notified.

19:19 *There being no further business, the meeting was closed.*

Future Meeting Dates:

- Parish Council - 27th September 2022 @ 19:00

Signed:



Date: 27/09/2022

APPENDIX

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

LIST OF PAYMENTS AGREED/APPROVED - AUGUST 2022

Cheque Number	Supplier/Payee	Amount £	VAT £	Total £	Expenditure Category
Revenue Account - Cheques/BACS					
BACS	<i>Salaries & Expenses - see below</i>				
BACS	<i>Salaries & Expenses - see below</i>				
BACS	<i>Salaries & Expenses - see below</i>				
122946	Blakes Security Systems Ltd	31.00	6.20	37.20	V/Hall M&R
122947	Medway Norse Ltd	2,220.00	444.00	2,664.00	General M&R
122948	Rialtas Business Solutions Ltd	501.50	100.30	601.80	Administration
122949	Viking Direct	193.21	38.64	231.85	Stationery/Equip
122950	Zurich Municipal	5,103.85	0.00	5,103.85	Insurance
	<i>Salaries & Expenses</i>	3,058.56	11.21	3,069.77	Salaries
	Total - Cheques/BACS	11,108.12	600.35	11,708.47	
Revenue Account - Direct Debits					
30/07/2022	Veolia ES (UK) Ltd	301.50	60.30	361.80	V/Hall M&R
01/08/2022	Bluerag Networks Ltd	20.00	4.00	24.00	Administration
23/07/2022	EE Broadband	49.81	0.00	49.81	Telephone
21/08/2022	SS Gas Ltd	71.40	3.57	74.97	Gas
27/08/2022	Southern Electric	228.88	102.51	331.39	V/Hall M&R
	Total - Direct Debits	671.59	170.38	841.97	
	TOTAL REVENUE PAYMENTS	11,779.71	770.73	12,550.44	
Capital Account					
				0.00	
				0.00	
	TOTAL CAPITAL PAYMENTS	0.00	0.00	0.00	
	TOTAL PAYMENTS FOR AUGUST 2022	11,779.71	770.73	12,550.44	