

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

27th SEPTEMBER 2022 PARISH COUNCIL MEETING HELD
IN THE VILLAGE HALL AT 19:00

Present:

Councillor P Blakeley
Councillor Mrs V Cordier (Chairman)
Councillor A G Jones (Vice Chairman)
Councillor H Ogunfemi
Councillor Mrs G Sands
Councillor T Sands

In Attendance:

Mrs Christine Gurr – Parish Clerk

Members observed a one-minute silence to pay respects to Her Majesty Queen Elizabeth II

Recording, filming and broadcasting of the meeting:

- There were no members of the press and public present.

Apologies for absence (received and accepted):

Councillor Mrs C Hardingham - On holiday
Councillor Ms H von der Holle - On holiday
Councillor D Warrington - On holiday

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

Declarations of disclosable pecuniary interests (DPIs):

- A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
- A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
- A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
- Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
- Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
- In line with the training provided to members by the Monitoring Officer members with also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.

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The following DPIs were received: None

(A Councillor who declares a DPI must withdraw from the room unless a dispensation has been obtained from Medway Council's Monitoring Officer)

Urgent matters by reason of special circumstances

- The following three items were discussed as a matter of urgency

22.69 Loose Leaf pages of Condolences

Members discussed the email dated 21st September 2022 from KALC stating that the Royal Household wants books of condolences to remain as local records of the death of Queen Elizabeth II. Parishes can choose to send their pages to:

- The Civic Office to be incorporated into the Lord Lieutenant's pages and stored in the Kent History and Archive Centre; or
- Medway Council.

Action/Comments Agreed:

It was agreed to send the condolence pages to Medway Council.

22.70 Visit to Grain LNG

Members discussed the invitation from Grain LNG for a site visit during October and November 2022.

Action/Comments Agreed:

It was agreed to accept the invitation for 7th November 2022 at 11:00.

22.71 Request to use Village Hall Car Park

Email dated 23rd September 2022 from the organiser of the Grain Coast Crafty Alpaca Farm requesting use of Village Hall for car parking for their Christmas Open Day on Saturday, 3rd December 2022.

Action/Comments Agreed:

The following actions were agreed:

- Establish the status of the organisation (charity, business or non-profit group);
- If a charge is to be made to attend the event;
- Agenda for October PC meeting.

22.72 Minutes

The minutes of the following meetings were accepted as an accurate record of the proceedings:

- Parish Council – 6th July 2022
 - Proposer: Councillor Jones
 - Seconder: Councillor Blakeley
- Parish Council – 16th August 2022
 - Proposer: Councillor Blakeley
 - Seconder: Councillor Jones

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ITEMS FOR DISCUSSION, RESOLUTION, OR REPRESENTATIONS

22.73 Land at Whitehouse Farm

Members discussed the following documents:

- Email dated 26th August 2022 from Stuart Mair of George Webb Finn;
- Email dated 2nd September from Stuart Mair of George Webb Finn;
- Letter dated 8th September 2022 from Crossley Renewables;
- Letter dated 14th September 2022 from Crossley Renewables;
- Plan of Whitehouse Farm land holding.

Action/Comments Agreed:

- Obtain a valuation of the land for sale or leasing;
- Contact Crossley Renewables to set up a private and confidential meeting;
- Contact Adam Taylor again to ask that Medway Council clear PROW RS3 as we do not have the equipment to clear overhanging vegetation.

22.74 NALC/SLCC Civility & Respect Pledge

Members reviewed the following documents:

- Invitation to sign up to the Civility and Respect Pledge leaflet;
- Civility & Respect for the local council sector leaflet.

Action/Comments Agreed:

- Members felt that further information was required before an informed decision could be reached;
- Agenda for a future meeting when more information is available.

22.75 Motions for KALC Annual General Meeting – 19th November 2022

Members reviewed the following:

- Email dated 16th September 2022 from KALC.

Action/Comments Agreed:

No one was available to attend the meeting and members had no motions they wished to put forward.

22.76 Update on Defibrillator Status

Members reviewed the following:

- Parish Clerk's Report dated 23rd September 2022;
- Councillor Mrs Cordier's email dated 27th September 2022 reporting the return of two defibrillators (one addressed incorrectly).

Action/Comments Agreed:

Contact WEL Medical to establish whether the second unit is a replacement for the original unit which they had reported was faulty.

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22.77 Update on replacement Photocopier/Printer (MFD)

Members reviewed the following:

- Parish Clerk's Report dated 23rd September 2022.

Action/Comments Agreed:

Members wished to thank Alan Faggetter for his IT support and expertise during the setup of the new equipment.

22.78 Reports from meetings/events hosted by outside organisations

Councillor Mrs Cordier reported that a one-minute silence had been observed for Her Majesty the Queen on the day of the State Funeral.

Action/Comments Agreed:

Councillor Mrs Cordier and Councillor Sands will attend the Rural Liaison Open Meeting scheduled for 28/09/22.

22.79 Authorization of Payment of Accounts

Schedule of cheques, BACS and Direct Debit payments for September 2022 for approval:

- Revenue Account: £6,427.54
- Capital Account: £1,662.88
- **TOTAL PAYMENTS: £8,090.42 (inclusive of VAT)**

It was proposed by Councillor Jones, seconded by Councillor Blakeley and agreed, that the schedules of payments, as *per* Appendix 1, were approved.

22.80 Revenue and Capital Receipts Report

Schedule of receipts during August 2022 for information:

- Revenue Account
 - Cash/cheques: £501.40
 - BACS deposits: £5,393.07
- Capital Account
 - Cash/cheques banked: Nil
 - BACS credits: Nil
- **TOTAL RECEIPTS: £5.894.47 (inclusive of VAT)**

Action/Comments Agreed:

Report received and accepted as *per* Appendix 2.

22.81 Consideration of Planning Applications

The following applications were examined, discussed, and comments thereupon agreed:

MC/22/2130

National Grid Grain LNG Terminal

- Construction of cryogenic pipeline protection bund

Comment/s agreed: Members had no objections.

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MC/22/1078

London Thamesport

- Proposed new concrete products manufacturing facility comprising of warehouse and manufacturing plant for the production, storage and distribution of concrete blocks

Comment/s agreed: Members wished to reiterate the comments made in the previous letter dated 25th June 2022.

MC/22/1603

Pacadar Cement Casting, Thamesport

- Construction of a warehouse building (Class B2 – General Industrial)

Comment/s agreed: Members wished to object to this application on the basis that there should be no new developments within this parish until the B2001/A228 is upgraded to take additional traffic.

Furthermore, members are concerned about the health implications to residents from air born particles of fine dust produced by the cement casting process and consider that this is a 'bad neighbour' development.

MC/22/2264

43 (And Land Adjacent) St James Road, ME3 0BU

- Demolition of existing garages and construction of a pair of semi-detached houses with associated parking and formation of new driveway and crossover to No. 43

Comment/s agreed: Members wished to object to this application as they have concerns that:

- this is an over development of a small plot of land;
- additional access for vehicles at this junction could create a traffic hazard.

22.82 Notification of Planning Consents/Refusals
None received.

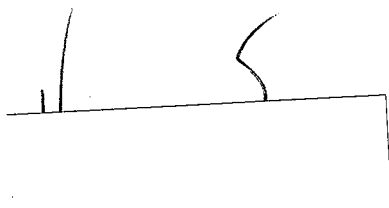
21:15 *There being no further business, the meeting was closed.*

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Future Meeting Dates:

- *Finance Committee* - 18th October 2022 @ 19:00
- *General Purposes Committee* - 18th October 2022 @ 19:20
- *Parish Council* - 1st November 2022 @ 19:00

Signed:



Date:

27/11/2022

APPENDIX 1

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

LIST OF PAYMENTS AGREED/APPROVED - SEPTEMBER 2022

Cheque Number	Supplier/Payee	Amount £	VAT £	Total £	Expenditure Category
Revenue Account - Cheques/BACS					
BACS	Salaries & Expenses - see below				
BACS	Salaries & Expenses - see below				
BACS	Salaries & Expenses - see below				
122951	HM Revenue & Customs	2,067.14	0.00	2,067.14	Salaries
122952	Boyds Electrical Ltd	410.00	82.00	492.00	Pavilion M&R
122953	Ms Deborah Gilliam	150.00	0.00	150.00	Refunds & PRS
122954	Kent County Council	261.95	52.39	314.34	Stationery/Equip
122955	LMIDB	30.73	0.00	30.73	Water
122956	See details below			0.00	Capital
122957	PKF LittlejohnLLP	300.00	60.00	360.00	Audit
122958	Viking Direct	188.29	37.66	225.95	Stationery/Equip
	Salaries & Expenses	2,344.41	1.81	2,346.22	Salaries
	Total - Cheques/BACS	5,752.52	233.86	5,986.38	
Revenue Account - Direct Debits					
31/08/2022	Veolia ES (UK) Ltd	250.80	50.16	300.96	V/Hall M&R
01/09/2022	Bluerag Networks Ltd	20.00	4.00	24.00	Administration
23/09/2022	EE Broadband	42.38	0.00	42.38	Telephone
23/09/2022	SS Gas Ltd	70.28	3.51	73.79	Gas
	Southern Electric			0.00	V/Hall Electricity
	Total - Direct Debits	383.46	57.67	441.13	
TOTAL REVENUE PAYMENTS		6,135.98	291.53	6,427.51	
Capital Account					
122295	Managed Technology Corp. Ltd	1,385.73	277.15	1,662.88	Capital
				0.00	
TOTAL CAPITAL PAYMENTS		1,385.73	277.15	1,662.88	
TOTAL PAYMENTS FOR SEPTEMBER 2022		7,521.71	568.68	8,090.39	

APPENDIX 2

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

REVENUE & CAPITAL RECEIPTS REPORT

REVENUE ACCOUNT

Cash/Cheques	Receipt Nos 6610 to 6614
~ Garages	£206.40
~ Village Hall Lettings	£295.00
	TOTAL: £501.40

BACS Deposits	Bank Statement 009/2022
~ Garages	£388.12
~ Village Hall Lettings	£2,955.30
~ VAT Repayments	£1,799.65
~ Other	£250.00
	TOTAL: £5,393.07

CAPITAL ACCOUNT

Cash/cheques	Receipt Nos 6610 to 6614
~ Other	£0.00
	TOTAL: £0.00

BACS deposits	Bank Statement 009/2022
~ Other	£0.00
	TOTAL: £0.00

TOTAL RECEIPTS FOR AUGUST 2022: £5,894.47