

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

MINUTES

25th JULY 2023

GENERAL PURPOSES COMMITTEE MEETING HELD IN THE VILLAGE HALL AT 19:03

Present:

Councillor P Blakeley
Councillor H Ogunfemi
Councillor Mrs G Sands
Councillor T Sands
Councillor Ms H von der Holle (Chairman)
Councillor D Warrington

In Attendance:

Mrs Christine Gurr – Parish Clerk

Apologies for absence (received and accepted): None to receive.

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

GP.23.08 Election of Chairman & Vice Chairman

It was proposed by Councillor Ogunfemi and seconded by Councillor Warrington that Councillor Ms von der Holle be nominated as Chairman. No other nominations were received, and Councillor Ms von der Holle was declared elected.

It was proposed by Councillor Ms von der Holle and seconded by Councillor Blakeley that Councillor Mrs G Sands be nominated as Vice Chairman. No other nominations were received, and Councillor Mrs G Sands was declared elected.

Action/Comments Agreed:

- Issue updated schedule of Committees and Representatives for 2023/24 to show these appointments.

GP.23.09 Review of Legionella Risk Assessment for Village Hall

There was a lengthy discussion of the following document:

- Guardian Water Treatment Ltd report: Risk Assessment for Grain Village Hall dated 3rd May 2023

Action/Comments Agreed:

The following actions were agreed on proposition by Councillor Blakeley and seconded by Councillor Ogunfemi:

- Create a monitoring programme and report sheet for Caretaker;
- Obtain a quotation from Medway Norse to provide a monitoring service;
- Increase water temperature on all water heaters to 60°C;
- Approach Mrs V Cordier for information on the monitoring system in place for the UJ Chapel/Library.

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GP.22.10 Review of Legionella Risk Assessment for Pavilion

There was a lengthy discussion of the following document:

- Guardian Water Treatment Ltd report: Risk Assessment for the Pavilion dated 3rd May 2023

Action/Comments Agreed:


The following actions were agreed on proposition by Councillor Ms von der Holle and seconded by Councillor Warrington:

- Create a monitoring programme and report sheet for Caretaker;
- Obtain a quotation from Medway Norse to provide a monitoring service;
- Increase water temperature on kitchen water heater to 60°C;
- Check temperature setting on hot water tank which serves the toilets and showers and adjust to 60°C;
- Ask Lindsey Hartney on what day/times the Youth Club uses the building and set water tank timer accordingly.

19:59

There being no further business, the meeting was closed.

Signed:



Date: 01/08/23

General Purposes Committee 23/87

25th July 2023