

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

M I N U T E S

26th SEPTEMBER 2023

PARISH COUNCIL MEETING HELD
IN THE VILLAGE HALL AT 19:26

Present:

Councillor P Blakeley (Chairman)
Councillor A G Jones
Councillor H Ogunfemi
Councillor Mrs G Sands
Councillor T Sands
Councillor Ms J Sharp

In Attendance:

Mrs Christine Gurr – Parish Clerk
Medway Councillor C Spalding
PC David Brett – Kent Police
PC Richard Jones – Kent Police
Three members of the public

Recording, filming and broadcasting of the meeting:

- No requests received from members of the public who were present.

Apologies for absence (received and accepted):

Councillor Ms H von der Holle - Work commitment
Councillor Mrs C Hardingham - On holiday
Councillor D Warrington - On holiday

(To avoid possible disqualification under the 6-month rule, Councillors must provide a reason for non-attendance)

Declarations of disclosable pecuniary Interests (DPIs):

- A member need only disclose at any meeting the existence of a disclosable pecuniary interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the disclosable pecuniary interests register maintained by the Monitoring Officer.
- A member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.
- A member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.
- Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the council's register of disclosable pecuniary interests but there is no legal requirement to do so.
- Members should also ensure they disclose any other interests which may give rise to a conflict under the council's code of conduct.
- In line with the training provided to members by the Monitoring Officer members with also need to consider bias and pre-determination in certain circumstances and whether they have a conflict of interest or should otherwise leave the room for Code reasons.



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The following DPIs were received:

- None

(A Councillor who declares a DPI must withdraw from the room unless a dispensation has been obtained from Medway Council's Monitoring Officer)

Urgent matters by reason of special circumstances

- None

23.116 Minutes

The minutes of the following meetings were accepted as an accurate record of the proceedings:

- Parish Council – 1st August 2023
 - Proposer: Councillor A Jones
 - Seconder: Councillor T Sands
- Parish Council – 1st September 2023
 - Proposer: Councillor A Jones
 - Seconder: Councillor Mrs G Sands
- Finance Committee: - 1st September 2023
 - Proposer: Councillor Mrs G Sands
 - Seconder: Councillor P Blakeley

ITEMS FOR DISCUSSION, RESOLUTION, OR REPRESENTATIONS

23.117 Shared Access – Request for new Telecoms Ground Licence

Members discussed the following documents:

- Email dated 12th September 2023 from Emmanuel Owino of Shared Access Ltd regarding upgrading works to the Telecoms Site at St James' Playing Field;
- Letter dated 8th August 2023 from Shared Access Ltd regarding surrendering the existing Lease and simultaneously entering into a new Lease.

Action/Comments Agreed:

It was proposed by Councillor Ogunfemi, seconded by Councillor Jones, and agreed, to:

- Contact Martin, Tolhurst Partnership for legal advice on the proposal;
- Contact Shared Access and ask for details of the fee that we will receive on completion of the new Lease.

23.118 Nautilus Multi-purpose Interconnector – Request for Intrusive Survey Licence

Members discussed the following documents:

- Email dated 19th September 2023 from Jemima Coe of Dalcour MacLaren requesting signing of an Intrusive Survey Licence for which a fee of £500 (£250 each for 2 trial pits) will be paid on completion;
- Plan of area included in the Intrusive Survey Licence.

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Action/Comments Agreed:

It was proposed by Councillor Ogunfemi, seconded by Councillor T Sands, and agreed to sign the Licence.

23.119 Medway Council Local Plan: Regulation 18 Consultation

Members reviewed the following documents:

- Email dated 12th September 2023 from Ward Councillor Chris Spalding providing a link to the above document;
- Email dated 18th September 2023 from Ward Councillor Chris Spalding forwarding Medway Council's email of the same date;
- Medway Council's Press Release dated 18th September 2023 extract from MC website.

Action/Comments Agreed:

The following actions were agreed on proposition by Councillor Ogunfemi, seconded by Councillor T Sands:

- The Clerk will forward the above documents to all members so that they can review the online documents;
- Hold an interim Parish Council meeting on 24th October 2023 to formulate a response to meeting the deadline of 31st October 2023.

23.120 Medway Council School Term dates 2025/26 Consultation

Members reviewed the following documents:

- Email dated 18th September 2023 from Ward Councillor Chris Spalding regarding the above consultation;
- Medway Council's Consultation proposal for school term dates for the academic year 2025-26

Action/Comments Agreed:

It was proposed by Councillor Ogunfemi, seconded by Councillor Jones, and agreed, to:

- Contact the Headteacher of St James' Church of England Primary Academy for her comments as members felt that they did not have sufficient knowledge to comment on these proposals;
- Agenda for PC meeting scheduled for 31st October 2023.

23.121 Update on Pavilion Refurbishment Proposal

Members discussed the following documents, alongside comments from a member of the public who was given permission to speak on this subject:

- Parish Clerk's report on Pavilion Refurbishment Proposal dated 22nd September 2023 including historic data for members' information;
- Letter dated 18th September 2023 from Grain Vets Football Team Treasurer addressed to Councillor Paul Blakeley, Chairman stating that the Parish Council had given them the go-ahead and that they had therefore paid their subscription to the Kent County FA.

Action/Comments Agreed:



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The following was agreed on proposition by Councillor T Sands, seconded by Councillor Ms Sharp:

- No formal contract for the football team had been agreed;
- Ask LNG if they could provide temporary showers if the upgrade to the Pavilion shower/toilets area could not be completed in time for the football club home matches;
- Commission an asbestos report on the Pavilion in anticipation of future works at a cost of approximately £450;
- Agenda for PC meeting scheduled for 31st October.

23.122 Update on Gang Mower Replacement

Members reviewed the following:

- Verbal report from Chairman and Clerk on the aborted demonstration of Wessex AR180 rotary mower on 13th September 2023 (now re-scheduled for 28th September);
- Email dated 11th September 2023 from Tuckwells offering a part-exchange value of £250 for the chipper/shredder which is no longer used;
- Consideration of verbal request from the volunteer grass mowing team to retain the existing gang mowers as back-up.

Action/Comments Agreed:

Report noted.

23.123 Proposed use of Coastal Park for running events

Members reviewed the following:

- Email exchange between GPC and Tom Wilson dated 6th to 19th September 2023 regarding his intention to conduct running events on the public footpaths within the Coastal Park.

Action/Comments Agreed:

The following was agreed on proposition by Councillor T Sands, seconded by Councillor Mrs Sands:

- That organised running events on the coastal park were to be discouraged owing to lack of public toilets and adequate parking facilities;
- Monitor the situation as the enquirer stated that he intended to hold the events anyway – despite our objections - and would hire adjacent land to provide toilet and car parking facilities.

23.124 Slow Ways National Walking Network

Members reviewed the following:

- Email dated 19th September 2023 inviting GPC to join the above project.

Action/Comments Agreed:

It was agreed to sign up to the Newsletter to obtain a better insight into the proposals.

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23.125 Vision ICT Summer Newsletter

Members reviewed the following:

- Email dated 15th August 2023 from Vision ICT Limited containing their Summer Newsletter.

Action/Comments Agreed:

It was agreed to seek advice from Vision ICT as to the process and cost of revamping the current website.

23.126 Satswana Council Update – Autum 2023

Members reviewed the following:

- Email dated 29th August 2023 from Satswana Limited enclosing the above document.

Action/Comments Agreed:

Contents noted.

23.127 Historic Use of RAAC in Village Hall

Members reviewed the following:

- Verbal report from the Clerk of site meeting with structural engineer on 14th September 2023 regarding the possible use of RAAC during the construction of the Village Hall in the 1950s;

Action/Comments Agreed:

Agenda for a future PC meeting when the written report had been received.

23.128 Authorisation of Payments of Accounts

Schedule of cheques, BACS and Direct Debit payments for September 2023 for approval:

- Revenue Account: £7,221.14
- Capital Account: Nil
- **TOTAL PAYMENTS: £7,221.14 (inclusive of VAT)**

Action/Comments Agreed:

It was proposed by Councillor Mrs G Sands, seconded by Councillor T Sands, and agreed, that the schedule of payments, as *per* Appendix 1, were approved.

23.129 Revenue and Capital Receipts Report

Schedule of receipts during July and August 2023 for information:

- Revenue Account
 - Cash/cheques: £635.00
 - BACS deposits: £5,147.70
- Capital Account
 - Cash/cheques banked: Nil
 - BACS credits: Nil
- **TOTAL RECEIPTS: £5,782.70 (inclusive of VAT)**

Action/Comments Agreed:

Report received and accepted as *per* Appendix 2.



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23.130 Consideration of Planning Applications

None notified.

23.131 Reports from meetings/events hosted by outside organisations

- Members had received the following presentations/reports:
- Pre-meeting presentation from PC David Brett and PC Richard Jones who had introduced themselves as the newly appointed Community Police Officers for the Peninsula.
- Report from Medway Councillor Chris Spalding who represents All Saints Ward.
- Councillor T Sands will report on the Rural Liaison Committee Meeting held on 20th September 2023 at the next full PC meeting.

Action/Comments Agreed:

The Clerk will circulate the Rural Liaison presentation documents in the meantime.

23.132 General Correspondence

The following correspondence was received:

- | | |
|------------|--|
| 11/09/2023 | Children with Cancer UK requesting funding.
Action: Agenda for March 2024 PC meeting. |
| 15/09/23 | Email regarding use of Pavilion electricity for evening fitness sessions.
Action: Monitor electricity costs. |

21:41 *There being no further business, the meeting was closed.*

Signed:



Date:

7/11/2023

APPENDIX 2

ST JAMES, ISLE OF GRAIN, PARISH COUNCIL

REVENUE & CAPITAL RECEIPTS REPORT

REVENUE ACCOUNT

Cash/Cheques	Receipt No 6673 to 6681
~ Garages	£251.20
~ Village Hall Lettings	£383.80
~ Wayleaves	£0.00
~ Other	£0.00
TOTAL: £635.00	

BACS Deposits	Bank S/ments 008 & 009/2023
~ Garages	£955.48
~ Village Hall Lettings	£242.40
~ Other (overpayment refund)	£313.46
~ Other (Rural Liaison Grant)	£3,636.36
TOTAL: £5,147.70	

CAPITAL ACCOUNT

Cash/cheques	Receipt No 6673 to 6681
~ Other	£0.00
TOTAL: £0.00	

BACS deposits	Bank Statement 007/2023
~ Other	£0.00
TOTAL: £0.00	

TOTAL RECEIPTS FOR JULY & AUGUST 2023: £5,782.70

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